

# Professional Service Fees

Creating your personalised travel plan takes time and requires a wealth of knowledge & expertise. This includes thorough research, designing your itinerary, and managing your trip from start to finish. My fee reflects decades of industry experience, knowledge, and a personalised service I provide all my clients.

Service	Service Fee (excl GST)
Itinerary Planning Fee (This is taken off the final balance of your trip)	\$150pp
Airline Booking & Management – Domestic Travel	\$55pp/\$150 for 4 or more passengers
Airline Booking & Management – Trans Tasman Travel	\$75pp/ticket
Airline Booking & Management – International Travel	\$155pp Economy Class \$225pp Premium Economy Class \$355pp Business Class
Voluntary Changes to Airline Reservation (After ticketing)	\$75pp/change (In addition to airline fees & charges)
Issuing Tickets Origination Outside Australia	\$250 per booking \$50-\$75pp/ticket - Inter Europe/USA
Airline Frequent Flyer Redemption	\$125pp Economy Class \$175pp Premium Economy Class \$255pp Business Class
Hotel Membership Redemption	\$55 per night
Cancellation Fees	\$150pp (In addition to service & management fees and any applicable airline & supplier fees & charges)
Travel Insurance Claim Preparation (only applicable when insurance has not been issued by me)	\$200 per claim
Refund Processing Fee	\$200
Visa Processing Fee	\$55pp/visa
Group Travel Management Fees are application upon application	TBA

Please visit [travelmanagers.com.au](http://travelmanagers.com.au) to read our terms and conditions and privacy policy.

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